

HOW TO COMPLETE ANNEX 8

Criterion 1 - It is the responsibility of the club to ensure they have conducted all the necessary checks to ensure that the coach does not have any current or pending suspensions or periods of ineligibility.

Failing to complete box 1 invalids your application and it will be returned as incomplete

Criterion 2 –ECB Level II if applicable tick the box and send a copy of the certificate with the application.

Criterion 3 – Non- UK Coaching Equivalent, tick box and send a copy of the certificate as evidence. List of those accepted can be found on the ECB website (additional information for cricket clubs)

Criterion 4 – Evidence must show date of advertisement and must be for no less than four weeks.

Criterion 5 – Safeguarding and Protecting Children Module, valid for three years. First time of attending **MUST** be face to face. Provide valid certificate or evidence through letter or email from course booker confirming dates, and attendee.

Criterion 6 - Health and Safety Assessment, valid for three years. Attendance **MUST** be face to face. Provide valid certificate or evidence through letter or email from course booker confirming dates, and attendance. **Invoices and booking forms are not accepted as evidence.**

Criterion 7 – Vetting form to be filled out completely and signed by the coach. Incomplete forms will be returned. Copy of Passport photo ID page to be submitted and Police clearance certificate to be sent.

Police clearance must be in date by three months of GBE application and cover birth to date

Criterion 8 – BACS payment for £35 is made as per separate payment information found on the ECB website

THE PROCESS

Ensure that you fill Annex 8 completely and clearly.

Email full application to managedmigration@ecb.co.uk.

WE ONLY ACCEPT BACS PAYMENTS - INSTRUCTION ON SEPARATE DOCUMENT ON THE ECB WEBSITE

Applications will not be reviewed and/or processed until your administration fee has been received.

Pre-application checks cannot be carried out.

Upon receipt of a full application (this includes administration fee) ECB will send an email acknowledgement.

Once you receive your acknowledgement, your application will be processed within our published guidelines of 7-10 working days, please do not ask for updates, you will not receive a reply if you do.

If your application is incomplete you will receive an email advising what is missing/required.

If all criteria are met and satisfied a letter with a unique Governing Body Endorsement reference for your playercoach will be issued and emailed to the email address noted on Annex 8.

Hard copy letters will not be posted out

Annex 8 – Tier 5 Individual Migrant Governing Body Endorsement Application Form – Coach Only

This form should be used by Non-First-Class Cricket Clubs to apply for an ECB Governing Body Endorsement for a migrant under Tier 5 (Temporary Worker) – Creative and Sporting of the Home Office Points Based System for Managed Migration.



Please complete all sections of the form below unless otherwise indicated:

Full name of Coach (as per passport) Name of Club.....
..... Club contact name and position:
Address
..... Telephone Number:
..... Email :.....

You must confirm that you

- Have made a BACS payment for £35.00 and
- Have checked that the Coach is not subject to an ECB or ICC provisional suspension or an unexpired period of ineligibility from playing and/or coaching activities (please read the full criteria document and complete your own checks and tick the box if satisfied)
- Made all the necessary checks to ensure that if the Coach wishes to play cricket, they do not meet the Home Office definition of a Professional Sports person in any capacity

Please also provide evidence as stated below to meet the criteria:

- ECB Level II e.g. ECB Certificate Coaching Children/Young People Adults' Cricket* or ECB Foundation II Coach** (please provide evidence of date & details of course and/or copy of certificate) *phased at summer 2021 **due October 2021
- OR
- Non – UK coaching qualification that is of an equivalent or higher standard to the ECB UKCC 2 (please provide evidence of date & details of course and copy of certificate)
- AND
- Evidence that the job has been advertised in the most appropriate national medium, such as Wisden Cricketer Magazine, County Club /Board Website or ECB Website
- AND
- Safeguarding & Protecting Children module of the ECB Level II Coaching course (Please provide evidence of date and details and copy of certificates).
- AND
- and ECB Health & Safety Assessment undertaken/arranged. (Please provide evidence of date and details and copy of certificates).
- AND
- ECB Non-UK Residents Vetting Form including Police Clearance certificate from home country & copy of passport photo page

The personal data provided on this form will be processed in accordance with the Privacy Notice within this application pack.

DECLARATION. By signing this form, I confirm that the Coach and Club contact have been given the Privacy Notice within this application pack the Coach has authorised the Club to complete this form, submit it to the ECB and for the ECB to submit all relevant details to the Home Office.

Signature..... Date of Application.....

Please email this form and evidence to managedmigration@ecb.co.uk
To make your payment, please refer to the BACS payment details found on the ECB website at <https://www.ecb.co.uk/governance/regulations/governing-body-endorsement> Please note that applications will not be processed until payment is received)

Office use – Date application received..... Date acknowledgement sent.....



Privacy Notice –Tier 5 Individual Migrant Governing Body Endorsement-Player-Coach Only

The England and Wales Cricket Board Limited (**ECB**) is the national governing body for cricket, the organiser of The Hundred, operates We Are England Cricket Supporters and runs numerous programmes to support recreational cricket.

Non-First-Class County Cricket Clubs work under the auspices of the ECB but are separate organisations in their own right.

Under the General Data Protection Regulation, each organisation is required to provide you with certain details concerning how your personal data will be used and protected. Full details of how the ECB uses and protects your personal data, as well as your rights in respect of it, are in the ECB's Privacy Policy which you can find at www.ecb.co.uk/privacy. The Privacy Policy for each of the other organisations can be found on their websites or by contacting them directly. A summary of the key points is shown below.

Names of data controller	The England & Wales Cricket Board Limited Non-First-Class County Cricket Club(s)
Contact details	Mail: England and Wales Cricket Board Lord's Cricket Ground London NW8 8QZ Email: privacy@ecb.co.uk Phone: 020 7432 1200 Website: www.ecb.co.uk
Categories of personal data	Full name of Player -Coach Correspondence UK address of Player-Coach Club contact name and position Club contact telephone number and email address ECB / ICC suspension / ineligibility confirmation Match confirmation UKCC 2 or ECB Level II certificate Non-UK Coaching qualification certificate Safeguarding & Protecting Children ECB UKCC 2 Coaching course certificate ECB Health & Safety certificate Copy of passport photo page ECB Non-UK Residents Vetting form including Police Clearance certificate from home country Salary level
Sources of personal data	Non-First Class County Cricket Club(s) (as applicable)

