

Disability Cricket champion club fund 2021

Application Form

Part 1: To be completed in full by the Applicant

Club Name										
Main Contact Details	Mr		Mrs		Miss		Ms		Other	
First Name						Surname				
Position Held in Club (e.g. Secretary)										
Club Address (inc Postcode)										
Contact Telephone No	Day					Mobile				
Email Address										
Kit Bag Delivery Address (inc Postcode), if different to Club Address										

Club agrees to affiliate in 2021	YES		To which County Cricket Board							
Club has a Constitution						YES		NO		
Club has Public Liability, Buildings & Contents Insurance						YES		NO		
Security of Tenure (Min 1 year)	Freehold		Leasehold		Rental		Other			
If Other, please specify										

Brief Programme Description										
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Data Protection Statement

You can see details of how we collect, use and protect your personal data and your rights in relation to it in the attached Privacy Notice.

Full details of how we use and protect your personal data and your rights can be found in our Privacy Policy at www.ecb.co.uk/privacy.

Terms and Conditions and Guidance Notes

Please tick this box to confirm that:

(a) you have read, understood and accept the attached Terms and Conditions and Guidance Notes and have authority to contractually bind your Club on all matters relating to the Disability Cricket Champion Club Fund 2021; and

(b) your Club accepts the Terms and Conditions and Guidance Notes and agrees that if your application is successful, the Terms and Conditions and Guidance Notes shall be legally binding upon your Club and your Club agrees to comply with them at all times.

If you or your Club does not agree to the Terms and Conditions and/or the Guidance Notes, you must not submit this application form.

Declaration

By completing this application form, you hereby declare on behalf of your Club that:

(a) the information provided in this application form is true, accurate and complete in every respect and is not misleading. You also understand that any grant funding is provided on the condition that the information provided in this application form is correct. The ECB reserves the right to request further evidence from the Club to support this information, if necessary, at any stage during the process, and to withdraw any offer of grant funding in its entirety if such evidence is not provided to the ECB's satisfaction.

(b) you understand that you are responsible for receiving and actioning all correspondence in connection with this application form. You therefore need to maintain access to the email address listed above. You also certify that you have discussed the contents of this application form with the Club's Committee before submitting the application form.

(c) you are not an employee of either a County Cricket Board or the England and Wales Cricket Board Limited.

(d) you have read the attached Privacy Notice and understand how your personal data will be used.

Signature		Date	
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Part 2: To be completed by ECB

Comments

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Checked & Approved by

Name		Date	
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England and Wales Cricket Board
Privacy Notice for Disability Cricket Champion Club Fund

The England and Wales Cricket Board Limited (ECB) is the national governing body for cricket, the organiser of The Hundred, runs We Are England Cricket Supporters and operates numerous programmes to support recreational cricket.

Under data protection law, we are required to provide you with certain details concerning how your personal data will be used and protected.

Full details of how we use and protect your personal data, as well as your rights in respect of it, are in our Privacy Policy which you can find by clicking [here](#) or visiting www.ecb.co.uk/privacy. A summary of the key points is shown below.

Names of data controller	The England & Wales Cricket Board
Contact details	Mail: England and Wales Cricket Board Lord's Cricket Ground London NW8 8QZ Email: privacy@ecb.co.uk phone. 020 7432 1200 website. www.ecb.co.uk
Categories of personal data	Title and full name Position held in Club Address Phone Number Email address
Sources of personal data	You County Cricket Board
Automated decisions	None
Purposes of processing	The ECB will process your personal data for the purposes of: <ul style="list-style-type: none">Assessing the grant application form and verifying your eligibilityIf you are successful, administering the grant provided to your cricket organisation (including delivery of the kit bag) and monitoring your compliance with the grant terms and conditionsContacting you about the status of your grant application form
Who we will disclose your personal data to	<ul style="list-style-type: none">Relevant County Cricket BoardThe ECB's official kit and equipment logistics partner (currently DMC Sport) to arrange for the delivery of kit and to contact you about this
Legal basis for processing your personal data	The legal basis for the collection and processing of your personal data is: <ul style="list-style-type: none">administration: that it is necessary to fulfil the contract that you are going to enter into or have entered into with usall other cases: that it is necessary for our legitimate interests which are to ensure funds are used appropriately to support recreational cricket and this does not prejudice or harm your rights and freedom
Your right to withdraw consent	Where you have given consent, you have the right to withdraw that consent at any time. If you do, it will not affect the lawfulness of any processing for which we had consent prior to it being withdrawn.

Location of your personal data	We will normally keep your personal data within the United Kingdom or the European Economic Area.
How long we will keep your personal data for	We will normally keep personal data for you in line with the terms and conditions of your award contract. After this time period we will anonymise the personal information and keep it for analysis of engagement trends.
Your rights in respect of your personal data	You have the right of access to your personal data and, in some cases, to require us to restrict, erase or rectify it or to object to our processing it, and the right of data portability.
Complaints	If you have any concerns or complaints about how we are handling your data please do not hesitate to get in touch by emailing us at privacy@ecb.co.uk or by calling 020 7432 1200. You can also contact the Information Commissioner's Office.

Terms and Conditions

These Terms and Conditions apply to all clubs receiving a £500 grant (the “Grant”) under the Disability Cricket Champion Club Fund 2021 (the “Scheme”) and should be read in conjunction with the attached Guidance Notes. These Terms and Conditions, the application form and the Guidance Notes together form the agreement between the ECB and the club named in the application form (the “Club”) (“the Agreement”).

By submitting an application form in respect of the Scheme, the Club agrees, if awarded a Grant, to comply with the terms of this Agreement.

1. Representations and Warranties:

The Club represents, warrants and undertakes:

- a. that the declarations made in its application form are true and accurate to the best of its knowledge and belief;
- b. it has full capacity and authority to enter into this Agreement;
- c. it is not aware of any circumstances which would prevent it from fulfilling its obligations under this Agreement;
- d. if there are any changes to the Club’s circumstances which could affect its eligibility or suitability for the Grant or its ability to fulfil its obligations under this Agreement, it will notify the ECB in writing without delay;
- e. it will at all times comply with all applicable legislation in the performance of its obligations under this Agreement;
- f. it has obtained and will maintain and comply with any permits, licences, permissions, consents, approvals, certificates and authorisations which are required for the performance of its obligations under this Agreement;
- g. that it will spend the Grant on Approved Grant Activities (as defined in the Guidance Notes) as set out in the Club’s application form;
- h. that it complies and will continue to comply with all the criteria for the award of the Grant as set out in the Guidance Notes.

2. Claim Form and Payment Process

- a. The Club agrees that it shall submit a Claim Form and supporting documents to the ECB in accordance with the instructions provided in the Guidance Notes and on the Claim Form itself.
- b. Following receipt of a Claim Form which complies with a. above, the Grant will be paid in a single payment in arrears directly to the Club’s nominated bank account via BACS transfer by the ECB, subject to the necessary funds being available when the payment falls due. The Club agrees and accepts that payment of the Grant can only be made to the extent that the funds are available.
- c. Any failure by the Club to submit a Claim Form in accordance with the instructions and by the specified deadline (including the provision of any supporting documents necessary to enable the claim to be processed) may result in payment of the Grant being delayed, reduced or withheld.
- d. The amount of the Grant shall not be increased in the event of any overspend by the Club in the delivery of its obligations under this Agreement.
- e. If the Club breaches any term of this Agreement or if there is a change in circumstances affecting its eligibility to receive the Grant, the ECB reserves the right to withhold or require repayment of the Grant.
- f. If the Club receives any overpayment or any payment to which it is not entitled (including in the event of an administrative error), the undue amount must be repaid. It is the Club’s responsibility to check all payments it receives from the ECB and notify the ECB immediately if it has any reason to believe that an error has occurred.
- g. The Club and the ECB acknowledge that due to the ongoing COVID-19 pandemic, the Club may be prevented from undertaking Approved Grant Activities in 2021. In such circumstances, the Club must notify the ECB without delay and the Agreement shall be deemed to be void ab initio and, for the avoidance of doubt, the ECB will not be required to pay the whole or any part of the Grant to the Club. Provided the Club continues to meet the relevant eligibility criteria, the Club shall be permitted to resubmit an application form for the 2022 Scheme (if applicable).

3. Acknowledgement and Publicity

- a. The Club shall comply with all reasonable instructions and guidance from the ECB in relation to acknowledgement and publicity of the Grant.
- b. The Club shall comply with all reasonable requests from the ECB to facilitate visits, provide reports, statistics, photographs and case studies that will assist them with any promotional and publicity activities relating to the Scheme.

4. General

- a. To the extent permitted by applicable law, the ECB shall not be liable to the Club or any third party for any damage, injury or loss of any kind whatsoever that arise directly or indirectly from the activities undertaken in connection with this Grant or the use of the Grant by the Club.
- b. The ECB’s total aggregate liability in connection with this Agreement shall not exceed the amount of the Grant.
- c. Nothing in this Agreement shall limit or exclude the ECB’s liability for death or personal injury resulting from negligence or any liability for fraud or fraudulent misrepresentation.

- d. This Agreement and any dispute or claim arising out of or in connection with it (including non-contractual disputes or claims) shall be governed by and construed in accordance with English law and the parties irrevocably submit to the exclusive jurisdiction of the English courts.

Guidance Notes

1. Aim

The Scheme aims to support Clubs to provide regular cricket opportunities for disabled individuals.

2. Eligibility

In order to apply for a Grant under the Scheme, Clubs will need the following:

- To be affiliated to ECB via their County Cricket Board (CCB) in 2021
- A Constitution
- Valid Buildings, Contents & Public Liability Insurance
- Security of Tenure – Leasehold, Freehold or Rental Agreement (minimum of one year)

3. Approved Grant Activities

If awarded a Grant, Clubs will be able to spend the Grant in one or more of the following areas in respect of the 2021 cricket season only (“**Approved Grant Activities**”):

- **Additional equipment** – Grant can be used to purchase additional equipment that assists with making the game more accessible.
- **Coaching** – Grant can be spent on paying a coach to support with the delivery of disability cricket sessions; however, there **must** be at least one coach engaged in each disability cricket session from the host Club, to promote integration within the Club set-up, as well as increasing the confidence of the coaching workforce and sustainability of disability cricket within the Club.
- **Promotion** – Grant can be spent on the promotion of disability cricket sessions at the Club through physical and digital assets and taster sessions.

The ECB recognises that due to the ongoing COVID-19 pandemic, the Club may be prevented from undertaking Approved Grant Activities in 2021. In such circumstances, the Club must notify the ECB without delay and the Agreement (including the application form) will be deemed to be void ab initio and, for the avoidance of doubt, the ECB will not be required to pay the whole or any part of the Grant to the Club. Provided it continues to comply with the eligibility criteria, the Club will be permitted to resubmit an application form for the 2022 Scheme (if applicable).

4. Amount of Grant

£500 per Club.

5. Key Dates

Mon 25 th January 2021	Scheme is open to applications from Clubs
Fri 30 th April 2021	Closing date for Clubs to submit application forms to the ECB Disability Team
Fri 26 th Nov 2021	Last date for Claim Forms to be submitted

6. Scheme criteria

- 6.1 In 2021, the ECB will provide Grants to up to 120 Clubs across England and Wales. Once this number has been reached, no further grant funding will be available in 2021 under the Scheme. However, Clubs interested in supporting disability cricket activity will still be encouraged to access support and resources through the ECB website and from their local CCB, and to submit an application for grant funding under the 2022 Scheme (if applicable) or similar funding schemes in the next calendar year.
- 6.2 Within the application form Clubs must give a ‘Brief Programme Description’. Clubs must demonstrate in their application form how the Grant would allow them to:

- introduce disabled people to cricket at their Club and/or increase the frequency that disabled people play cricket at their Club;
- improve the cricket experience for disabled people at their Club.

6.3 This is a new ECB scheme for 2021 and as such any club who has previously supported disability cricket activity can submit an application form under the Scheme and would be encouraged to do so. Historical delivery and any links with external disability support providers should be detailed within the Programme Description on the application form.

6.4 Please note that Clubs will be entitled to receive a Grant under the Scheme once. Accordingly, any Club who is awarded a Grant under the Scheme will not be permitted to receive grant funding under the Scheme in subsequent years.

6.5 All application forms will be reviewed by the ECB Disability Cricket team to be assessed against the Scheme Criteria set out above and consideration will be given to ensuring a reasonable geographic spread of supported Clubs across England and Wales.

7. Application Process

7.1 Clubs interested in receiving a Grant under the Scheme must submit a completed application form – accessible from <https://www.ecb.co.uk/play/open-age/disability-cricket/championclubs>
Completed application forms must be emailed to disabilitycricket@ecb.co.uk within the timeframe detailed below.

7.2 Application forms must be submitted between Monday 25th January 2021 and Friday 30th April 2021. Application forms received after Friday 30th April 2021 will not be considered.

7.3 ECB will aim to respond to all application forms within 1 month of receipt and by no later than Friday 4th June 2021. Application forms will be assessed against the Scheme criteria as and when application forms are received by the ECB.

7.4 If an application form cannot be supported under the Scheme, the Club will be notified and, where possible, given guidance and assistance to engage with the Scheme or a similar scheme in subsequent years.

8. If an Application is Successful

8.1 ECB will notify the Club (by email to the “Main Contact” email address provided on the application form) if their application form has been successful.

8.2 If successful, a Claim Form will be issued (by email to the “Main Contact” email address provided on the application form) to the Club and the kit bag will be distributed to the Club’s nominated delivery address as set out in the application form.

8.3 All completed Claim Forms must be submitted to ECB, together with reasonable evidence that the Approved Grant Activities have been delivered including (as applicable) that (a) disability cricket sessions have taken place (such evidence to include, without limitation, number of attendees/participation figures and dates of sessions), and/or (b) proof of purchase of any equipment designed to make cricket more accessible, and/or (c) proof of expenditure incurred in the promotion of the disability cricket sessions, by Friday 26th November 2021.

8.4 The Grant will be paid in a single payment in arrears directly to the Club’s nominated bank account via BACS transfer, within 30 days of receipt of a completed Claim Form which complies with paragraph 8.3 above.